



### **Code of Conduct for Locums**

Locum Link is committed to complying with the Code of Practice and therefore any doctor registered with Locum Link is required to adhere to the following Code of Conduct.

- Produce all your certificates, medical qualifications, membership of a medical defence organisation, police checks where applicable, passport, visa, dated documentary evidence of your health assessment and vaccination record.
- Ensure that any locum work you undertake does not entail exceeding national limits on contracted hours or actual hours worked.
- A Health Declaration and Statement of Criminal Convictions must be completed for each locum period.
- Arrive on time for your locum duty, wearing the I.D. badge supplied to you. Co-operate with the medical staff and perform the duties to the best of your ability.
- Sign and return timesheet with exact hours worked as soon as locum shift is finished.

All doctors working through our agency should be aware of their obligations as laid out in the “Code of Practice” (NHS Executive 1997). Any doctor working outside of recommendations of this code may be removed from our register.